

## APPLICATION FOR EMPLOYMENT

### STRICTLY CONFIDENTIAL

Attached Documents:	Signed Application Form	<input type="checkbox"/>	(tick when complete)
	Proof of ID	<input type="checkbox"/>	
	Proof of address	<input type="checkbox"/>	
	Right to work	<input type="checkbox"/>	

Position Applied for: .....

Title Mr/Mrs/Ms/Other ..... Forenames: .....

Surname: ..... Maiden/Former name: .....

Current Address .....

..... Post Code:.....

Telephone Number: ..... Mobile .....

Email: .....

Date Of Birth: .....

Nationality: ..... Marital Status: .....

National Insurance No: .....

Do you hold a current full/provisional driving licence? Yes  No

Do you hold a current SIA Licence? Yes  No

SIA Licence number: ..... Expiry Date: .....

Are you subject to Immigration Control? Yes  No

If yes, do you have an unrestricted entitlement to take up employment in the UK?

Yes  No

### Emergency Contact Details:

Title: ..... Forenames: ..... Surname: .....

Address: .....

Postcode: ..... Relationship ..... Telephone no: .....

Education History:

Schools

Qualifications gained

Colleges/Universities

Qualifications gained

Other training:

Please note any other employment you would continue with should you be successful in your application:

**EMPLOYMENT RECORD**

Starting with your last or present employer, give details of your employment history for the last 5 years, Include periods of self-employment and military service.

For any periods of unemployment give the address of the DWP Office (Job Centre) to which you reported or the name of a person (not a relative) who can confirm your whereabouts.

IF YOU DO NOT WISH US TO CONTACT YOUR CURRENT EMPLOYER PLEASE TICK HERE { }



Standeasy Security Limited  
PERS 014

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NAME & ADDRESS/EMAIL OF EMPLOYER	JOB TITLE	PAY RATE	REASON FOR LEAVING	DATES TO/FROM

**PERSONAL REFERENCE**

Give the name and address of at least one person, who has known you well for at least two years, is still in contact with you and who will provide a written reference. This person should have known you for at least two years and **NOT** be a previous employer, relative or resident at the same address as yourself.

Name: .....

Address: .....

..... Post Code: .....

Tel No..... Length of time known :.....

Occupation: .....

Have you, ever been fined, cautioned, sentenced to imprisonment or placed on probation for a criminal act (subject to the Rehabilitation of Offenders Act)?    Yes [ ]    No [ ]

Are there any alleged offences outstanding against you?    Yes [ ]    No [ ]

If yes to either question, give details:

.....  
.....

Have you, ever been made bankrupt or have any Court Judgements against you, whether satisfied or not, within the last 6 years?    Yes [ ]    No [ ]

Has any order been made against you by a Civil or Military Court or Public Authority?

Yes [ ]    No [ ]

If yes give details: .....

**GENERAL COMMENTS**

Please detail here your reasons for this application, your main achievements to date and the strengths you would bring to this post. Specifically, please detail how your knowledge, skills and experiences meet the requirements of this role. Also include any leisure interests, past times, hobbies etc.



**DECLARATION**

**(Please read this carefully before signing this application)**

1. I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment contract offered.
  
2. I agree that the organization reserves the right to require me to undergo a medical examination. (Should we require further information and wish to contact your doctor with a view to obtaining a medical report, the law requires us to inform you of our intention and obtain your permission prior to contacting your doctor). I agree that this information will be retained in my personnel file during employment and for up to seven years thereafter and understand that information will be processed in accordance with the Data Protection Act.
  
3. I agree that should I be successful in this application, I will, be required to apply to the Criminal Records Bureau/Disclosure Scotland for a basic disclosure. I understand that should I fail to do so or should the disclosure not be to the satisfaction of the company any offer of employment may be withdrawn or my employment terminated.

Signed: ..... Date .....